

Halifax Canoe Club Equipment Policy

Necessity Statement

Halifax Canoe Club (HXCC), in exercising its policy of promoting paddle sport for all, recognises the need to maintain an inventory of equipment in order to provide coaching and safety provisions for all club members and guests when using the clubs home waters, and on organised club trips away from its home waters or other suitable event.

Equipment.

Halifax Canoe Club will maintain a supply of buoyancy aids, paddles (left and right handed), helmets, and spray decks. These will, at all times, when not in use, be secured within the equipment store at the clubhouse.

Additionally, the club will maintain a supply of boats, both canoe and kayak, including boats for disabled people, sufficient to allow for all coaching needs and disciplines available through the club.

The club will also maintain additional equipment including throw lines, to ensure, as far as is reasonably practicable, the safety of all on the river, or other place from time to time, in use.

Access

Access to the equipment store is strictly limited to

- a) Club coaches who are, for the time being, on the Halifax Canoe Club list of registered coaches,
- b) The Equipment Officer

Use

Only the club coaches and / or the Equipment Officer are permitted to loan equipment to club members and guests whilst on organised and published coaching sessions, for the time being, undertaken on the clubs home waters, or for any other event away from the clubs home waters, which in the opinion of the Equipment Officer / coach is deemed a suitable event / occurrence for the loaning of equipment.

The Equipment Officer is responsible for the loaning of equipment at all other times, including loaning all equipment to third parties.

The loaning officer, being either the Equipment Officer or coach will undertake a visual inspection of any equipment loaned out prior to the equipment being released to the loanee to ensure, as far as is reasonably practicable that it is safe to use and that it is fit for its intended purpose.

Inspections

The Equipment Officer is responsible for ensuring that all club equipment is maintained in a serviceable condition, and that it remains fit for purpose. Additionally, the Equipment Officers is

responsible, through the committee of officers of the club, for arranging the repair or replacement of any damaged equipment.

This will be achieved through at least an annual inspection of all club equipment assets, additionally all buoyancy aids will be checked and marked according to the level of buoyancy they provide when tested in deep water.

Additional Responsibility

All club members have a duty and responsibility to ensure that all club assets are treated at all times with respect, and all club members are responsible for bringing to the attention of the Equipment Officer, or other club official, any equipment defects whatsoever.

Dealing with faulty equipment

Any persons who identifies any fault with any piece of club equipment has a duty and responsibility to clearly label that item as being defective so as to prevent its further use, and to bring that defect to the attention of the Equipment Officer.

The Equipment Officer will take all reasonable steps to remedy the defect and return it to use, or remove it permanently from use, whichever being the most appropriate in the circumstances.

Date reviewed: _____

Rob Acheson, Equipment Officer

Next Review Due: _____